

# City of Edna Bay - Special Meeting (Postponed Regular Meeting)

## 1 — Meeting Date, Place and Call to order:

This Special (postponed Regular) meeting was held on Wednesday, April 18th, 2018 at Edna Bay School. Mayor Richter called the meeting to order at 6:08 PM.

Note:

The Regular Meeting was postponed to this date due to a medical emergency for a member of the council who could not attend until this date, and due to the key role of his/her presence to the current business.

## 2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

### 2.1 — Public Participants:

Russ Bartels	John Dodson	Bob Fish	Ivan Schroeder
Brian Poelstra	Joe Wargi	Sharon Wargi	Pat Richter
Sue Crew	Michael Williams		

## 3 — Consent Agenda:

### A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Minutes of March 12th, 2018 - No questions or comments.
- 2: Special Minutes of April 3rd, 2018 - No questions or comments.

Consensus of the public attendants was taken in favor, and no objections were noted.

### Motion:

Mayor Richter moved to approve the consent agenda as presented.

- Seconded by Councilor Henson
- **Approved by unanimous vote of the council**

## 3.1 — Business:

### Old Business:

- a: Road Maintenance Project Contract, Discussion and Decision.
- b: Letter regarding AP&T Phone Service Issue(s), Discussion and Decision.
- c: USFS Proposal to Transfer Ownership of New Bridges to City, Discussion and Decision.

### New Business:

- a: Public Hearing for Budget Amendment Ordinance No. 18-122 NCO for Edna Bay BFF, Discussion and Decision.
- b: Bulk Fuel Policy Acceptance, Discussion and Decision.

## 4 — Mayor's Report:

No report.

## **5 — Clerk's Report:**

No report.

## **6 — Treasurer's Report:**

Myla Poelstra read back the treasurer's report. A brief Q/A on encumbered funds was discussed.

## **7 —**

### **Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) shared that the new breakwater lights have recently arrived, are charged and ready for installation.

Mayor Richter stated that she wants to request that Mike Lukshin (DOT) visit Edna Bay on his schedule to discuss his proposal for replacing the Edna Bay dock facility since he wasn't able to make it last fall.

#### **7.2 — Road Committee:**

No report.

#### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) stated she is waiting on a form from SEREMS to arrive regarding an EMS Procedure Manual.

#### **7.4 — Search & Rescue Committee:**

No report.

#### **7.5 — Fire Committee:**

No report.

#### **7.6 — Fish & Game Advisory:**

No report.

#### **7.7 — Bulk Fuel:**

Mayor Richter stated Bulk Fuel business will be discussed under agenda items later in the meeting. Tomorrow is the first day the facility will be open for business.

## **8 —**

### **Old Business**

#### **Item A — Road Maintenance Project Contract....:**

Mayor Richter indicated that the road contract will be worked on soon, and will be tabled to the next meeting.

#### **Item B — Letter Regarding AP&T Phone Service Issue(s)....:**

Mayor Richter opened the item and directed it to Tyler Poelstra for further information.

Councilor (Mr.) Poelstra telephonically attended a regional teleconference held by the Regulatory Commission of Alaska in Juneau on February 27th, 2018. The conference was called in response to a Resolution filed by the City of Coffman Cove. The RCA held an open forum for residents in the region to share concerns and issues with their local phone systems and report on the need for improvements.

Councilor (Mr.) Poelstra shared the synopsis of his dialog on the conference, and that the recent tsunami alert presented a logistical challenge due to so many residences in Edna Bay not having phones (who want them), or who are unable to be reached reliably by phone. He felt that improving the phone system will save lives in the future, and that the best way to do that would be to have cellular coverage so that regardless of available power at each household, residents can receive early warnings alerts and be reached by phone 24/7 during an emergency, or call for help when they have emergencies themselves.

After discussion it was agreed that it would be best to pursue support from the RCA. Myla will write a letter.

Consensus of the public attendants was taken in favor. No objections were noted.

#### **Motion:**



Mayor Richter moved to write a letter to the Regulatory Commission of Alaska describing our communication issues and asking them for a direction to remedy the ongoing problems.

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

### **Item C – USFS Proposal to Transfer Ownership of New Bridges to City...:**

Mayor Richter explained the agenda item.

She has been in communications with the USFS and they have resolved several of the issues identified by the City. One of the issues with corner markers is being addressed, two others are being looked into further for how best to resolve them. The final issue being looked into by the USFS is Charlie Creek Bridge being set out of alignment. DG&A and Hilfiker have signed off on the bridge as acceptable, but with a reduced life from 75 years down to 59.

Mayor Richter stated that a decision does not have to be made at this meeting to accept the bridges. The USFS is providing bridge inspections in perpetuity and covering all fees related to having them performed. The USFS does not have right-of-way through the City and by transferring ownership of the bridges to the City it alleviates this problem.

Councilor (Mr.) Poelstra asked if the bridges could be insured against any potential damage that could occur in the future. Mayor Richter will look into insuring the bridges.

This item has been tabled to the next Regular Council Meeting agenda.

## **9 —**

### ***New Business***

### **Item A – Public Hearing for Budget Amendment Ordinance No. 18-12 NCO...:**

Draft non-code ordinance number 18-12 NCO was read back and projected on the overhead for those in attendance to review. Mayor Richter noted that the ordinance only amends the FY '18 budget; the FY' 19 budget process is coming up.

Consensus of the public attendants was taken in favor of the ordinance. No objections were noted.

#### **Motion:**

Councilor (Mrs.) Poelstra moved that we adopt Ordinance No. 18-12 NCO, to amend the FY '18 budget to add \$32,737.36 for Bulk Fuel loan repayments, and un-encumber \$15,003.41 and move it to the Bulk Fuel General Account.

- *Seconded by Councilor (Mrs.) Greif*
- **Approved by unanimous vote of the council**

Section 4 of the ordinance will need to be amended to add “, and un-encumber \$15,003.41 and move it to the Bulk Fuel General Account.”.

### **Item B – Bulk Fuel Policy Acceptance...:**

Mayor Richter and Councilor (Mr.) Poelstra summarized the policies discussed at the recent work session.

The policies were discussed, and changes suggested by those in attendance before a motion was made to accept them.

Consensus of the public attendants was taken in favor. No objections were noted.

#### **Motion:**

Mayor Richter moved that we accept the bulleted points and policies discussed for the Edna Bay Bulk Facility:

- Operator pay is \$18/hr for routine tasks, \$22/hr during barge deliveries.
- Bookkeeping administration is \$20/hr for up to 8 hours a month.
- Facility will be open 1-day a week, on Friday, for 2-hours, from 4PM-6PM.
- Bulk Fuel sales are a minimum of 2000-gallons.
- Bulk Fuel sales are by appointment only and must occur on open days.
- Bulk discount rate will initially be ¢.20 lower per gallon.

- After-hours requests will incur a \$50 fee, and only take place if an operator is available.
- After-hours request employee time is rounded to the next nearest hour.
- Initial pricing will be \$4.01 for Regular Gas, \$3.84 for #2 Diesel and \$3.64 for #1 Diesel.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

## 10 —

### ***Persons to Be Heard***

Councilor (Mrs.) Greif encouraged meetings not to be held on Wednesday evenings.

Councilor (Mr.) Poelstra shared celebratory round of applause for the Bulk Fuel Facility opening tomorrow.

### ***Adjournment***

Mayor Richter moved that the meeting be adjourned.

Motion seconded by Councilor (Mrs.) Poelstra.

Meeting adjourned at 7:48 PM.